

# PROSPECT PARK DAY 2018

Vendor Application Date: \_\_\_\_\_

DATE: Saturday, September 8, 2018      Rain Date: Saturday, 9/15      Available for rain date Y/N \_\_\_\_\_

TIME: SET-UP 12:00pm - 2:00pm      BREAK-DOWN 7:00pm - 8:00pm

\*Food vendors may stay through fireworks show which starts at 8:00pm

EVENT TIME: 3:00PM - 7:00PM

LOCATION: Hofstra Park (intersection of Struyk Avenue & North 15th Place, Prospect Park)

Vendor space size: 10' x 12'      Food Truck Space 12' x 30'      Cost: \$75.00      Food Booth/Truck \$125.00

Space assignments issued at Vendor check-in

Business/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

**RETAIL VENDOR:** Please describe items being sold and price point.

\_\_\_\_\_  
\_\_\_\_\_

**SERVICE VENDOR:** Banks, Windows, Insurance, etc.

Type of Service/Describe your Booth. Please detail any and all planned activities, games or give-a-ways  
**All give-a-ways must be pre-approved.**

\_\_\_\_\_  
\_\_\_\_\_

**FOOD VENDOR:** Food vendors will be permitted to remain till after fireworks.

Please note food trucks are allotted up to 10' x 30' area

Please list the menu items and their cost.

\_\_\_\_\_  
\_\_\_\_\_

Games of chance, 50/50 and alcoholic beverages, firearms and other weapons are prohibited.

We provide the space; you provide the tents, tables, chairs, etc.

Tents or canopies must be weighted properly, Vendors must maintain a professional looking booth.

Intend to have music at your space? Y/N\_\_\_\_ Will you be using a generator? Y/N\_\_\_\_

Type of Vendor, please circle: Food, Craft, Retail, Service or Non-profit      Amount enclosed: \_\_\_\_\_

Please mail contract and payment:

Checks payable to: **Borough of Prospect Park**      Mail: Prospect Park Day, Attn: Danielle Ireland  
Borough of Prospect Park  
106 Brown Avenue, Prospect Park, NJ 07508

## **PROSPECT PARK DAY 2018**

Please be advised that once your location on the field is determined, there will be no changes made on the day of the event. Prospect Park Day 2018 Vendor Application Please return application with fee no later than August 31, 2018 to assure a reserved space. ~ IMPORTANT~ PLEASE READ AND SIGN BELOW WE ENCOURAGE YOU TO SETUP YOUR SPACE AND INCLUDE AN ACTIVITY THAT WILL DRAW ATTENTION TO YOUR AREA. THIS WILL HELP MAKE THE DAY FUN AND EXCITING FOR ALL PARTICIPANTS AND PATRONS ALIKE. DISPLAYING ITEMS OR GIVING OUT LITERATURE ABOUT YOUR PRODUCT AND/OR SERVICE IS ALSO ENCOURAGED.

- All participants are encouraged to have a fun activity in the spirit of Prospect Park Day.
- Sale of merchandise in the display is permitted.
- There will be no sales of raffle tickets in any area.
- Participants are required to clean up their space at the end of the day.
- Vendors are responsible for obtaining any type of permit that may be required; i.e. food handlers permit etc.
- The Borough of Prospect Park reserves the right to deny any application for use of a space in the event if it is determined that the proposed activity is not in the best interest of the health and welfare of the residents of Prospect Park and/or the attendees of Prospect Park Day.
- The Borough reserves the right to discontinue any activities at any space that is NOT operating pursuant to these rules.
- The Borough reserves the right to require any organization to provide the Borough with an insurance naming the Borough of Prospect Park as an additional insured for the day and activities.

IT IS HEREBY UNDERSTOOD AND AGREED UPON, THAT THE UNDERSIGNED APPLICANT WILL ASSUME RESPONSIBILITY FOR THE PRESERVATION OF ORDER ON SAID GROUNDS, LIABILITY FOR ALL DAMAGES INSECURED, INJURIES SUSTAINED, OR LOSS OF PROPERTY THAT MAY ACCRUE, AND FOR THE DUE OBSERVATION OF PROSPECT PARK. IT IS ALSO UNDERSTOOD AND AGREED UPON THAT THE UNDERSIGNED APPLICANT AGREES TO INDEMNIFY AND HOLD HARMLESS THE BOROUGH, IT'S OFFICERS, EMPLOYEES AND AGENTS FROM ALL LIABILITY, ACTIONS, SUITS, JUDGEMENTS, LOSS, EXPENSE, COST AND DAMAGE WHICH MAY ARISE BY REASON OF ANY DAMAGE OR INJURY SUSTAUNED BY ANY SUCH PERSON OR PROPERTY ARISING IN ANY FASHION WHATSOEVER FROM THE EVENT OR ACTIVITIES OF THE DAY.

I have read, understand and agree to the conditions of this application for use of vendor space on Prospect Park Day. I also understand and agree that I will be expected to staff my area until the end of Prospect Park Day (7pm) on Saturday, September 8, 2018. If I have a space in the event, I also understand that I am encouraged to provide an activity at my area and I agree that I may sell products and/or services during the event. I agree that all products and services must be pre-approved.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

No refunds issued for any reason