

# 2019 Kinnelon Street Festival

Office Use only
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Fun and Fabulous vendors. The Grande Market Place, LLC is committed to producing a quality show.  
 DATE: SATURDAY, SEPTEMBER 28, 2019      EVENT TIME: 12-6pm      SET UP TIME: 10:00 am TO 8:00 pm  
 LOCATION: KINNELON ROAD, KINNELON

BUSINESS NAME \_\_\_\_\_ WEBSITE \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_ CELL PHONE \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_ BUSINESS ADDRESS \_\_\_\_\_  
 PERSON ATTENDING THE EVENT \_\_\_\_\_ CELL PHONE \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_ EMERGENCY CONTACT NAME/# \_\_\_\_\_

**DESCRIPTON OF ITEMS/MENU BEING SOLD** \_\_\_\_\_  
 \_\_\_\_\_ Price Point Lowest \_\_\_\_\_ Highest \_\_\_\_\_

NO REFUNDS OR CREDIT IF YOU CANCEL OR IF SHOW IS CANCELLED as stated in vendor agreement.

Type of Vendor	Price Before 8/30	Price After 8/30	# of spaces	Total
Crafters/Artists	\$75.00	\$100.00		
Crafters/Artists: all items are hand made by you				
Retail Businesses	\$75.00	\$100.00		
Service Businesses (Please read description below)	\$100.00	\$125.00		
Businesses not selling a cash & carry product, e.g. insurance, banking, installers promotions only: <b>All give-a-ways must be preapproved,</b> NO Food, face painting, tattoos, or beverages.				
Non-Profits 501c3	\$25.00	\$25.00	1 Only	
<b>ALL Food Vendors (Must list menu items being sold above)</b>	\$100.00 + permits	\$150.00 + permits		
Must complete all permit applications for the Kinnelon Health Dept. & Fire Dept. applications located on <a href="http://thegrandmarketplace.com">thegrandmarketplace.com</a> All applications must be submitted together with The Grande Market Place, LLC contract & certificate of insurance and mailed to: The Grande Market Place, LLC- PO Box 62, Pequannock, NJ 07440				
If using a food truck; which side of your truck needs to face the customers.	Please circle: Left Right Rear or using a tent space needed: 10' x _____			
Additional options:				
Your listing with links to your website (until May of 2020)			\$100.00	
SCAVENGER HUNT: Reel of tickets to give (1 ticket per child) who visits your booth. Tickets are used to redeem prizes in children's area redemption booth.	1 reel per booth (see details pg. 3)		\$20.00	
Rental of 6' Table with 2 chairs			\$50.00	
10 x 10 Tent Rental			\$100.00	
Price of booth space available day of event: 9/28/2019			\$200.00	

CHECK PAYABLE TO: The Grande Market Place, LLC      MAIL TO: PO Box 62, Pequannock NJ 07440  
 Credit Card option available online: [thegrandmarketplace.com](http://thegrandmarketplace.com) 973-907-2662 Text only CELL 973-713-9066

The undersigned vendor hereby applies for booth space at the above named show, has read and understands the vendor Regulations agreement below. The Grande Market Place, LLC (GMP), its workers, the sponsors, and Borough of Kinnelon, shall not be liable for property damage or personal injury to vendors, its agents, or employees, which may occur on or about any part of the subject premises, regardless of how such injury or damage may have occurred. Vendor waives any claim against GMP, its workers, the sponsors, and Borough of Kinnelon, and assumes all liability for loss or damage to vendor's property entrusted to the premises. Vendor shall hold GMP, its workers, the sponsors, and Borough of Kinnelon harmless & shall indemnify GMP, its workers, the sponsors, and Borough of Kinnelon., against all liability or expenses arising out of any claim of injury or damage to any person or property, together with all cost in connections with the defense thereto, including attorney's fees. The above-mentioned parties will not be held responsible if show is canceled for any reason beyond its control, including acts of God, flood, construction, War, or any cause beyond its control. No refunds if show is cancelled.

I HAVE READ, UNDERSTAND & AGREE TO THE above information and to the information provided on the VENDOR REGULATIONS AGREEMENT FOR THE 2019 KINNELON STREET FESTIVAL.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

11th Kinnelon Street Festival 2019  
VENDOR REGULATIONS AGREEMENT

All Vendors must mail in the vendor contract. **Food vendors** will need to include the below items.

- Signed Vendor Contract, (page 1 only). Submit with payment or submit and pay online.  
Vendor Contract Payable to: The Grande Market Place, LLC

Food Vendors must also include the below permits and/or applications when submitting vendor contract.

\*Please notice checks are payable to different departments.

- Kinnelon Health Department Temporary Food Application Packet & Temporary Health Permit \$50.00/\$100.00  
**Payable to:** Kinnelon Health Department
- Kinnelon Fire Permit \$54.00  
**Payable to:** Kinnelon Fire Department
- Food Vendors: Insurance Certificate naming: The Grande Market Place, LLC as the certificate holder

Mail contract & all necessary permits/applications to: The Grande Market Place, LLC  
PO Box 62  
Pequannock, NJ 07440  
Attn: Kinnelon Fall Festival

**Food Vendors:**

All Food Vendors must apply for a Kinnelon Health Dept. & Fire permit and provide an insurance certificate naming:  
The Grande Market Place, llc

The Kinnelon Health Department is a shared service with Pequannock Township. Their contact information is listed below

Health Department contact: **Tim Zachok** Tel: 973-838-5403 x197 [tzachok@Peqtwp.org](mailto:tzachok@Peqtwp.org)

Fire Marshall Contact: **Robert Westdyk** Tel: 973-835-5700 ext. 194 email: [bwestdyk@peqtwp.org](mailto:bwestdyk@peqtwp.org)

**All Permit applications; Fire, Health & Vendor contract must be submitted with payments:**

The Grande Market Place, LLC  
PO Box 62, Pequannock NJ 07440

Health Department permits:

Temporary Food Packet

Health Department Application (1 day \$50.00 or full year option \$100.00)

**Check payable to: Kinnelon Health Department**

Fire Permit:

1 day or full year option

**Check Payable to: Kinnelon Fire Department \$54.00**

1. All Food-Vendors are required to deliver a current and valid Certificate of Insurance to The Grande Market Place, llc prior to the Event, naming The Grande Market Place, llc, and Borough of Kinnelon as Additional Insureds.
2. All Food-Vendors must comply with the Kinnelon Health and Fire Departments regulations including the filing of all necessary permits and fees.
3. All Food vendors agree to remove all boxes, paper and trash belonging to them upon vacating their space and to keep his\her space neat in appearance and in good order while selling.
4. Fire Permits: Be sure all equipment is updated and proper inspection have been done. Vendors should have the necessary fire extinguisher which also must have proper inspection tags. Food trucks must ensure that all hoses are in good condition and all piping and electrical is up to NFPA 96 standards.  
We need to ensure safety of all vendors and visitors.
5. Food vendors: 10' x 10' unless more space is needed please email: Subject: Space  
[thegrandmarketplace@gmail.com](mailto:thegrandmarketplace@gmail.com) Vendors needing a space over 24' wide may incur an additional fee.

11th Kinnelon Street Festival 2019  
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We love what we do! We advertise, scout, and promote to vendors who we think will add a positive presence to our event. We want all our vendors to enjoy, and profit. We try our best to place vendors in a location which will allow them to shine, not compete with others. Our events are fun, unique, and carefully planned to ensure a positive experience for our vendors and our attendees. Below is a list of legal requirements and vendor rules to assist you in preparing for the event. Please read and sign the agreement.

Looking forward to another great show!  
The Grande Market Place

Vendor Requirements:

- All vendors must post the event on their face book, website, Instagram, email blasts etc.
  - All vendors receive a 10' x 10 booth space
  - Vendors must provide their own tables, chairs, fixturing etc. Rentals available.
  - All Tents must be fire rated and be properly weighted. No Exceptions. Absolutely **No** staking in pavement
  - Your payment will be returned if you are not accepted. Welcome packets are emailed 10 days prior to event.
  - Discounts available for vendors needing more than 1 space.
  - 10 % Discount for Veterans.
  - All vendors must check in prior to set-up. No vendors will be permitted prior to 8:30am without permission
  - Vendor agrees to remain until the event's closing time and leave with all boxes, debris, etc.
  - Event Break-down: No cars in vendor area until police re-open the area.
  - Vendors may not sell merchandise placed on a cloth on the ground, or out of cardboard boxes.
  - Vendor shall not arrange their exhibit to obscure/interfere with other vendors. Electricity is not available. Only QUIET generators with ratings of 59 decibels or less are permitted. Exhibitors intending to utilize a generator must first notify via email to: [thegrandemarketplace@gmail.com](mailto:thegrandemarketplace@gmail.com)
  - The EVENT MANAGEMENT reserves the right to decline or remove any exhibit which is deemed out of keeping with the character of the event; this reservation being all inclusive as to persons, products, conduct, noise, etc.
  - Exhibitor may display and sell ONLY what he/she has listed on contract. No Vendor may offer any of the following goods or services without the written consent of The Grande Market Place: food items, beverages, face-painting/tattoos, or any item "free." Vendors should not give-away items other vendors are selling.
  - Helium tanks must be anchored. Requirements/permits contact the Kinnelon Township Fire Dept.
  - Smoking is not permitted in the vendor booths or kids play zone areas.
  - Non-profits and services may not sell items of any kind. They may only promote and educate.
  - NO HAWKING- hawking is the act of going outside of your booth space, standing in front of or calling to customers who are near your neighbor's booth to give free samples, information etc. to draw customers to your booth. This type of vending harasses the customers and is disrespectful to the other vendors.
1. Exhibitor Agrees to read and comply with the rules and regulations in this contract. Management reserves the sole right to render all decisions, interpretations and to establish further regulations as may be deemed necessary for the overall success of the event.
  2. The EVENT MANAGEMENT assumes no responsibility for, nor guarantee of the safety of, the properties of Exhibitor, its agents, and their employees, against theft, damage from fire, accident, or any other cause whatsoever; and should an accident occur within the exhibitor's space caused by the exhibitor's display or debris left by the exhibitor, the exhibitor will be held liable in case of an accident. By applying to this event, the exhibitor agrees to save and hold harmless GMP, its management, agents, employees, Borough of Kinnelon, its management agents, employees, and sponsors from any liability resulting from such accidents.
  3. Exhibitor shall be liable for any deficiency, loss or damage suffered at the Event by reasons herein stated, and without in any way releasing said Exhibitor from any liability whatsoever.
  4. Exhibitor shall be bound by all pertinent laws, codes and regulations of municipal and other authorities having authority over said Event, and shall fulfill all municipal, state, and federal requirements including filings in connection with all business activities and all sales. NJ state sales tax & for maintaining product liability. NJ Sales/Use tax-609-292-6400 or [state.nj.us/treasury/taxation](http://state.nj.us/treasury/taxation)

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Cancellations

5. There will be a 50% charge for Contracts cancelled more than 30 days prior to the Event. No refunds on Contracts cancelled within 20 days prior to the Event. Cancellations are to be made only in writing and only by mail. All refunds are at the sole discretion of The Grande Market Place, Inc.
6. Exhibitor agrees that the termination of this contract by the undersigned or the sponsor allows the GMP to retain the total deposit as liquidation. No refunds, credits or transfers are due if contract or event is canceled.
7. The Exhibitor agrees not to hold GMP, the Sponsors, Borough of Kinnelon, their respective employees, contractors, volunteers, and/or agents (collectively referred to as the "EVENT MANAGEMENT"), liable in respect to their collective decision either to cancel or to proceed with the scheduled Event when the threat-of-rain, unsafe conditions, or threat of unsafe conditions enters into said decision.
8. If the Event is cancelled, the Event will not be further rescheduled; and there will be no refunds nor credits of any kind. The Grande Market Place will notify vendors via email and website posting of any and all cancellations up to and including the day of the event.

**Scavenger Hunt:** Great way to bring families to your booth. Tickets may be redeemed for prizes in the Kid Zone.

1. Only 1 ticket per child
2. Return unused tickets and Colt Foamie to The Grande Market Place, LLC Staff
3. Vendor will not require customer to purchase or sign anything before releasing a ticket